

DATES AND IMPORTANT INSTRUCTIONS FOR UG ADMISSION 2020 (Tentative):**

Opening of Admission Portal	Thu 16 July 2020	
Closing of submission of Applications	Mon 10 August 2020	11.59 pm
Publication of Trial Rank List (in the College website)	Wed 12 August 2020	5 pm
Publication of Final Rank List (in the College website)	Sat 15 August 2020	10 am
Publication of First Allotment (through ADMISSION STATUS login in at the Admission Portal) [For General Merit, Reservation(SC/ST) and Community	Mon 17 August 2020	5 pm
Allotted candidates should remit 1. College/University admission fee through the online mode for confirmation of allotment 2. Should upload the self-attested, duly signed scanned copies of the declaration forms and relevant certificates mentioned in the Google form provided in their candidate login	Mon 17 August 2020 to Thu 20 August 2020	
Publication of Second Allotment (through ADMISSION STATUS login at the Admission Portal) [For General Merit, Reservation(SC/ST) and Community applicants]	Sat 22 August 2020	
Allotted candidates should remit 1. College/University admission fee through the online mode for confirmation of allotment 2. Should upload the self-attested, duly signed scanned copies of the declaration forms and relevant certificates mentioned in the Google form provided in their candidate login	Sat 22 August 2020 to Tue 25 August 2020	
If seats are vacant Publication of Third Allotment (through ADMISSION STATUS login at the Admission Portal) [For General Merit, Reservation(SC/ST) and Community	Thu 27 August 2020	
Allotted candidates should remit 1. College/University admission fee through the online mode for confirmation of allotment 2. Should upload the self-attested, duly signed scanned copies of the declaration forms and relevant certificates mentioned in the Google form provided in their candidate login	Thu 27 August 2020 to Sat 29 August 2020	
Further allotment dates, if needed, will be announced as per the vacancy position of seats of the various Subject/quota	Will be announced later	
Physical verification of original documents and Interview	Will be announced later	
FDP I Semester Classes Start	Will be announced later	

Contd...

Important Instructions

- 1) Omissions and errors in the trial list should be brought to the notice of the Principal by e-mail (it.admin@mic.ac.in) on or before 13 August 5.00 pm. No changes will be entertained after that. **E-mails should be send from your registered e-mail id only.**
- 2) For allotment details, candidates can login to their account through the 'Candidate's Login' or through the 'Allotment Status link' provided in the home page of the College website (www.mic.ac.in)
- 3) When a candidate gets allotment he/she should follow the below steps:
 - a) First **ACCEPT** or **DECLINE** the allotment. If the candidate declines or does not respond to the allotment within the stipulated time he/she will not be considered for further allotments in that particular subject under that particular quota.
 - b) If the candidate **ACCEPT** the allotment he/she has to upload the self-attested, duly signed, scanned copies of the declaration forms and their relevant certificates mentioned in the Google form provided and remit the College/University admission fee through online mode for confirmation of allotment.
 - c) If a candidate gets the first allotment in a subject of his/her second or third choice he/she can accept/decline it and wait for his/her higher choices in the succeeding allotments. If there is any fee change in the higher allotment the candidate should remit the excess fee. Balance fees will be refunded after the closure of admissions on their request through an e-mail send to (it.admin@mic.ac.in)
 - d) If a candidate who took admission wants to cancel his/her admission later should inform the same to the Principal by e-mail (info@mic.ac.in).
 - e) **The admission process will be complete only after the physical verification of their original certificates. PTA fund and any other additional fees will be collected at the time of interview with the students and their parents.**
 - f) **Payment of College/University fees will not be a claim for the confirmation of admission. Any discrepancy in the submitted certificates/documents at the time of physical verification may lead to the cancellation of the candidate's admission. .**
 - g) The allotment dates of PWD (Persons with Disabilities) and Sports quota candidates will be published later. Shortlisted Sports candidates will be intimated by SMS/e-mail for uploading their sports certificates.

**** Any change in date & time will be published on the College website.**